


Appendix B

Commonwealth of Virginia Database Index Reporting Form	
1. Public Body Name & Numeric Code: Department of Agriculture & Consumer Services 301 2. Database Title: Ginseng Database 3. Database Acronym: None	4. Point of Contact: Office of Plant and Pest Services 5. Phone Number: 804-786-3515 6. Signature & Date: 6/8/2001 <div style="text-align: right; margin-top: 10px;">  </div>
<p>7. Database Description and Contents: <i>(Provide a brief narrative summary of the purpose for which the database is maintained in support of the business of state government and a description of the general contents of the database. Indicate known restrictions to public access.)</i></p> <p>The Ginseng Database maintains harvest and sale information gathered during periodic inspection of ginseng dealerships. This database includes a list of registered ginseng dealers and their addresses, growing types and amounts of ginseng harvested for sale, county location of ginseng harvest, ginseng amounts certified for exportation, and ginseng root size. An annual report of the amounts of the various growing types of ginseng harvested for sale and exportation is generated for the state, counties, and registered dealers. There are no known restrictions on public access to this information.</p> <p><i>Note: Specific information relating to data fields, record/table layouts, and known restrictions to public access is maintained by the public body. Please contact the point of contact noted in Item 4 for further details.</i></p>	
8. Date of Last Update: March 5, 2001	9. Frequency of Update: ___ Daily, ___ Weekly, ___ Monthly, Other: Annually
10. Formats Available and Schedule of Fees: <i>(Provide a description of each format in which the database is made available, and the cost, if any, of each format.)</i>	
a. <u>Format</u> 1 paper hardcopy Additional paper copies 3.5 inch diskette (MS Access 97)	b. <u>Cost</u> No Cost \$0.02 per page plus personnel time for additional hardcopy No Charge

Send completed form to The Library of Virginia, 800 East Broad Street, Richmond, Virginia 23219-8000 (Attn: Mary Clark). (January 2000).